

MollyB Foundation
Executive Committee Board Meeting (Zoom)

Date: May 5, 2024
Time: 7:00pm

Meeting started at 7:05pm

Attendees:

- Barb Higgins, Karen Braz, Aimee Szumiesz, and Deb Clougherty

Absentees:

- Bethany Judge

MollyB Birthday Gala:

- Vendors are set – Barb has chosen the food from Alan’s and will choose cupcakes this week.
- Performers are coming together and once finalized a program of events will be created.
- Pictures for the tables - MollyB Foundation recipients, cast pictures with t-shirts, etc,
- Table sponsors who paid with a check will need to check in with their sponsor’s name up to 10 adults.
- Barb has been asked about being able to pay for tickets at the door – cash only, Venmo, and PayPal were all discussed. No decisions were made on the best way to handle that.
- Swag bags will include advertising of sponsors, gadgets, Delta Dental toothbrushes, business cards, coupons, etc.
- Still need to get table sponsors and sell more tickets ahead of the event.
- Need raffle items and silent auction items. Hoping for at least 13 raffle items and 21 silent auction items.
- Barb is considering extending the merchandise store until later in May and having a table at the event for people to order from the store.
- Barb will be reaching out to Dawn Revellse to help with smaller details as she was instrumental with Molly’s 16th Birthday Party.
- Setup will begin Noon on May 18th. We need as much help as possible.
- Karen and Barb to meet Wednesday or Thursday this week to brainstorming a list of raffle and silent auction items.
- Barb will ask Bethany to be in charge of goodie bags.
- Aimee asked if there was a dress code for board members at the event. Barb asks that we dress up/look nice.
- Barb has reached out to several photographers to take pictures at the Gala.

- The DJ has donated a photo booth for the event.

Next Meetings:

- All Board Member Meeting – May 12, 2024, at 7:15pm

Meeting ended at 7:55pm